

## Horizon Blue Cross Blue Shield Out-of-Network Instruction Sheet

Currently, Patient First - Woodbury is <u>not</u> participating with Horizon BCBS; however, Patient First is working to participate with Horizon BCBS and expects to do so by May 1, 2015.

In the meantime, as a courtesy, a claim for your visit today will be filed to your insurance company. Once your claim is processed, Horizon BCBS may issue a check to **you** for benefits due under the terms of your plan as well as an Explanation of Benefits. Your responsibility to Patient First is the amount of the Horizon BCBS check up to \$153.00.

Please send a personal check to Patient First for the amount you received from Horizon BCBS and a copy of the Explanation of Benefits for your visit to Patient First - Woodbury. If the amount of your Horizon BCBS check is <u>greater</u> than \$153.00, please make your check payable for only \$153.00 (minus copayment made at the time of service) to Patient First.

If we do not receive your Explanation of Benefits and payment within 60 days of your visit, you will be held responsible for the full charges for your visit.

Please mail your check and Explanation of Benefits to:

Patient First PO Box 758941 Baltimore, MD 21275-8941

For Credit Card payments:

- Call our Patient Accounts Department at 1-800-527-2335; press option 1 and follow the automated prompts.
- Visit our website www.patientfirst.com and click the option for "My Account."
- The Explanation of Benefits for your visit to Patient First Woodbury may be faxed to Patient Accounts. The fax number is 804-968-5739.

Patient First apologizes for any inconvenience this has caused you. We appreciate you trusting Patient First with your care.